

# Reporting a concern and whistle blowing policy



**Bromley Canoe Club provides opportunities for everyone to enjoy the sport of canoeing and kayaking. Should a club member or visitor have a concern regarding another member, coach, river leader, volunteer or person involved in the club, the following procedure should be followed:**

**To report / raise a general concern in a verbal manner:**

- Contact a member of the General Committee, who could be available at the following locations:
  - The reception area of West Wickham Leisure Centre on a Monday night
  - The pool side area of West Wickham Leisure Centre (potentially acting as the “Yellow Shirt” duty member) on a Monday night.
  - On the “beach” acting as a Beach Master at Chipstead Lakes on a Friday evening
  - Participating on a weekend club trip
  - In The Railway Pub on a Monday night
- The member of General Committee may note down the concern and share this with other members of the club committee. The matter may be discussed further by email and / or at the next General Committee meeting.
- If the person reporting / raising the general concern requires a response, they must make their contact details available.

**To report / raise a welfare concern relating to a person under the age of 18 or as a vulnerable adult:**

- The first point of contact for reporting a welfare concern should be to the club Welfare Officer.
- The Club Welfare Officer (Ed Sumner) can be contacted by either:
  - Email – [welfare@bromleycanoeclub.org.uk](mailto:welfare@bromleycanoeclub.org.uk)
  - Phone – 07853929574
- An alternative point of contact can be British Canoeing (England) Safeguarding Officer.
- The British Canoeing (England) Safeguarding Officer can be contacted by either:
  - 0115 6660197
- A further alternative contact can be:
  - Childline - 0800 1111
  - NSPCC - 0808 800 5000
- If you have a serious concern about the safety and welfare of a person under the age of 18 or a vulnerable adult, call 999 and inform the police.