

BCC Risk Assessment form		Risk Assessor: David Birkinshaw	Date of assessment: 29th October 2020								
		Reason for assessment: Bromley Canoe Club Return to Paddling Sessions at West Wickham Pool with COVID conditions									
			Current risk					Risk with controls applied			
Risk Reference	Area/Specified risk	Impact (who might be harmed)	Likelihood	Severity	Score	Controls in place (resulting in residual risk score)	Completed (date)	Completed (by)	Likelihood	Severity	Score
1	Transmission due to contamination of BCC club equipment	Club members	3	3	9	Boats and equipment will be retrieved from the store and placed on poolside as a unit of a boat, paddle and spraydeck 2 meters apart along each side of the pool Members will be encouraged to bring their own equipment and can meet the session manager at the pool's rear door to take it and remove it from the pool The only persons allowed to enter the store will be the session manager and the yellow t-shirt volunteer Boats and equipment must be rinsed in the pool before and after use by an individual	12/10/2020	David Birkinshaw	2	3	6
2	Transmission whilst kayaking in the pool	Club members	2	3	6	Members will be informed by guidance that they must stay 2 metres apart from each other Members must be encouraged to stay 2 metres apart by the yellow t-shirt person The maximum numbers for adults will be 12 per session. The maximum numbers for youth (17 & under) will be 16. Under high and very high (Tier 2 and 3 restrictions) the adult sessions will not take place and those assisting at the pool (who will be adults) will social distance appropriately. This will be enforced by the session manager	29/10/2020	David Birkinshaw	1	3	3
3	Individuals with health conditions (or have cohabittees with health conditions to whom they are likely to pass on the virus) which put them at higher risk	Club members	3	4	12	This will be down to the individual member and they should be aware of recommendations regarding vulnerable groups. Therefore members will be advised they take part at their own risk This will be reinforced through the booking process and by guidance issued by the club which will suggest it is not advisable to paddle if members would be expected to shield or minimise general contact under normal circumstances	12/10/2020	David Birkinshaw	2	4	8

4	Transmission whilst entering the pool	Club members	2	3	6	Members will be beach ready and meet the session manager at the top of the balcony, which will be for the sole use of BCC members Groups will be booked six at a time and staggered so that it is easier to stop groups mixing Groups of 6 will enter the pool area separately and leave their bags in the group area indicated by the diagram in the protocol and guidance	12/10/2020	David Birkinshaw	1	3	3
5	Transmission whilst leaving the pool	Club members	2	3	6	Groups will leave as a group and guidance will reflect that they should observe standard government guidance whilst changing and until they leave the premises	12/10/2020	David Birkinshaw	1	3	3
6											
7											
8											
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10											
Criteria and scoring											

Risk Level <small>likelihood x Severity</small>	Low Risk 1 to 6	Moderate 8 to 10	High Risk 12 to 15	Very High 16 to 25	
Severity	Negligible	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	5	10	15	20	25
Likely	4	8	12	16	20
Possible	3	6	9	12	15
Unlikely	2	4	6	8	10
Rare	1	2	3	4	5

**Risk Likelihood**

Description of Likelihood Scale Based on time/ broad description and probability					
Likelihood Score	1	2	3	4	5
Descriptor	Rare	Unlikely	Possible	Likely	Almost Certain
Time Framed	Not Expected to occur for Years	Expected to occur at least annually	Expected to occur at least Monthly	Expected to occur at least Weekly	Expected to Occur at least daily
Broad Descriptor	This will probably never happen/ Recur	Do not expect it to happen/ recur but it is possible it may do so	Might happen or recur occasionally	Will probably happen/ recur but it is not a persisting issue	Will Undoubtedly happen/recur possibly frequently

**Impact examples**

Score	1 – Negligible	2 – Minor	3 – Moderate	4 – Major	5 - Catastrophic
Impact on					
Member safety	No harm or injury	Injury or harm resulting in temporary disablement or inability to undertake normal life activities for up to 7 days	Injury or harm resulting in temporary disablement or inability to undertake normal life activities for more than 7 days	Permanent injury meaning a change to normal way of life (life-changing injury or harm)	Death
Examples		Hospitalisation	Hospitalisation	Ongoing and	Death

