

Risk Reference	Area/Specified risk	Impact (who might be harmed)	Current risk			Controls in place (resulting in residual risk score)	Completed (date)	Completed (by)	Risk with controls applied		
			Likelihood	Severity	Score				Likelihood	Severity	Score
	Potential spread of coronavirus										
1	Transmission due to contamination of BCC club equipment	Club members	3	4	12	British Canoeing advice is that kit should be rinsed in fresh water and hung up to dry for a minimum of 72 hours between uses Kit will therefore not be used for 72 hours after use Boats will be replaced in the racks and will not be used for 72 hours after use Kit should be prepared and put away by individuals who are wearing gloves Boats should be prepared and put away by club members (not young people)	17/06/2020	David Birkinshaw	2	4	8
2	Through use of CSC club facilities	Club members	4	4	16	CSC have issued their own guidance which we have taken account of in our email to members. The toilets are to be the only area in use and members have been reminded in the email to wash their hands. Message reinforced by Committee Member managing the foreshore	19/05/2020	Ed Sumner	2	4	8
3	Via contact whilst loading/ unloading boats/ using the foreshore	Club members	2	4	8	Members have been advised by email to load and unload separately to others in the car park and to keep the required social distance from others. Where members require assistance to load they can achieve this with 2m separation. Members are required to book and keep to slots 15 minutes apart to ensure the foreshore does not become crowded. Members have been advised to ensure they get off the lake at a safe distance from others and to wait for a gap if they cannot social distance Message reinforced by Committee Member managing the foreshore	19/05/2020	Ed Sumner	1	4	4
4	Whilst on the lake	Club members	2	4	8	Members have been advised by email to ensure they keep appropriate distance between household groups and/or individuals and have also been reminded not to paddle alone Message reinforced by Committee Member managing the foreshore	19/05/2020	Ed Sumner	1	4	4

Risk Level likelihood x Severity	Low Risk 1 to 6	Moderate 8 to 10	High Risk 12 to 15	Very High 16 to 25
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Severity	Negligible	Minor	Moderate	Major	Catastrophic
Likelihood					
Almost Certain	5	10	15	20	25
Likely	4	8	12	16	20
Possible	3	6	9	12	15
Unlikely	2	4	6	8	10
Rare	1	2	3	4	5

Risk Likelihood

Description of Likelihood Scale Based on time/ broad description and probability						
Likelihood Score	1	2	3	4	5	
Descriptor	Rare	Unlikely	Possible	Likely	Almost Certain	
Time Framed	Not Expected to occur for Years	Expected to occur at least annually	Expected to occur at least Monthly	Expected to occur at least Weekly	Expected to Occur at least daily	
Frequency How often might it/ does it happen	Broad Descriptor	This will probably never happen/ Recur	Do not expect it to happen/ recur but it is possible it may do so	Might happen or recur occasionally	Will probably happen/ recur but it is not a persisting issue	Will Undoubtedly happen/recur possibly frequently

Impact examples

Score	1 – Negligible	2 – Minor	3 – Moderate	4 – Major	5 - Catastrophic
Impact on					
Member safety	No harm or injury	Injury or harm resulting in temporary disablement or inability to undertake normal life activities for up to 7 days	Injury or harm resulting in temporary disablement or inability to undertake normal life activities for more than 7 days	Permanent injury meaning a change to normal way of life (life-changing injury or harm)	Death
Examples		Hospitalisation for treatment or check-up but discharged	Hospitalisation for treatment requiring overnight stay or additional treatment Near drowning	Ongoing and lasting treatment over one year and may include health and safety executive or police involvement	Death